

26 November 2002

MEMORANDUM FOR Chief of Mission

SUBJECT: Conseil International du Sport Militaire (CISM) Information

1. Congratulations on your selection as Chief of Mission. This booklet further enhances your efforts in leading the United States Delegation.
2. The role of the U.S. Delegation Chief of Mission is to represent the United States and U.S. Armed Forces Team to the rest of the countries at the championship. This prestigious role is very important and can have a lasting impression on many foreign military officers and dignitaries.
3. As a representative of the U.S. Armed Forces and the United States, you are required to wear appropriate military uniforms at opening and closing ceremonies (to include the closing banquet). The normal average temperature and uniform for official ceremonies is noted in the host nation's official invitation.
4. The appointed team captain (project officer) is your action officer. That person manages all aspects of the team to include travel, ensures all athletes attend required events and competitions, and coordinates with the host country planning committee in case of problems. In the event that the team captain is unable to resolve an issue, he/she may come to you for assistance. The team captain is typically a seasoned sports professional, who has attended numerous CISM events.
5. The Chief of Mission is responsible for the conduct of delegation members. Some important areas to monitor include; ensure all members of the U.S. delegation attend all scheduled events during the championship, ensure members of the U.S. delegation are dressed properly, ensure that members are representing the U.S. in a positive manner, monitor alcohol consumption and the whereabouts of all delegation members at all times.
6. I can answer any questions you may have at (703) 681-7230 or via e-mail at Suba.Saty@cfsc.army.mil. Additionally, consult your team captain who may also have valuable information. We appreciate your time and effort and wish the best for your delegation.

SUBA SATY
Armed Forces Sports Secretariat

CISM INFORMATION

Brief history of CISM:

Despite the French name, the Conseil International du Sport Militaire (CISM) is in reality based upon an American idea.

At the end of World War II, the American Commander in Chief, General Joseph McNarney was searching for a means to bridge the language and cultural barriers, and bring together the widely diverse allied forces in Europe into a cohesive and cooperative force. He recalled the highly successful Allied Forces Sports Council (AFSC), which General Joseph Pershing created at the end of World War I, when faced with a similar problem. General McNarney revived the concept and it was an instant success. Allied Forces from Western and Eastern Europe competed against each other on the playing field in perfect harmony.

In 1947 political storm clouds appeared on the horizon. Russia and other eastern countries withdrew. Then England and America withdrew. Thereafter, the AFSC rapidly disintegrated. Only a handful of nations, who had clearly seen the potential of sport bringing together the Armed Forces of the world refused to let the idea perish.

The French Armed Forces organized a meeting, February 16-18, 1948, in the city of Nice and invited all countries interested in forming a permanent military sports association to attend. Belgium, Denmark, Luxembourg, and the Netherlands participated. By the end of the meeting, statutes and regulations for a worldwide organization were drawn up and ratified. From those five “founder nations” CISM has grown into an organization of 122 nations today.

Aims and objectives:

The aim of CISM, while setting a good example in each member country, is the encouragement of military sports and the development of friendly relations between the Armed Forces of the various fields related to sport and physical fitness.

CISM:

- A. Establishes permanent relations between Armed Forces for the exchange of ideas and encourage research in various fields related to sport and fitness.
- B. Entrusts the member nations with the organization of the numerous sport championships and meeting organized under its auspices.
- C. Encourages and supports all measures designed to establish and reinforce friendly relations between military participants and promote activities designed to increase understanding, mutual respect, and friendship between nations.

CISM motto:

This quote from the famous French writer, Jean Giraudox, once himself a famous military athlete, has been adopted by CISM as its official motto:

SPORT means peace
SPORT is the opposite of war
SPORT is the cure for war
SPORT is international
SPORT brings nations closer

In summary, CISM is endeavoring to substitute the playing field for the battlefield. In the 1990's CISM shortened the CISM motto to "Friendship Through Sport."

Annual Sports Calendar:

Like the Olympic games, CISM holds a Military World Games competition every four years (the year prior to the summer olympics). The first games were conducted in 1995 (Rome, Italy). The second games were in Zagreb, Croatia (1999). The third games will be conducted in Catania, Italy (September 13-23, 2003). CISM also conducts World Military Championships in 21 different sports annually. The U.S. usually participates in the following CISM Championships:

Military Sports

Ski Week
Naval Pentathlon
Modern Pentathlon
Shooting
Parachuting

Individual Sports

Cycling
Cross Country
Sailing

Combat Sport

Fencing
Wrestling
Boxing

Team Sports

Basketball
Volleyball
Soccer

CISM research:

Early in its life, CISM officials recognized the need for research in the fields of coaching, sports medicine, military physical fitness, experimentation in new coaching methods, and new equipment. Consequently, a research academy was established in 1957. Each member nation was authorized to appoint three regular and three extraordinary members. The work of the academy since that time has been of such high quality, that CISM is now regularly requested to participate in all of the national and international congresses, symposiums, and meetings held on sports and physical fitness. The research findings are studies of the academy are regularly published in the form of technical brochures and distributed to all member nations. Also, regional clinics are held and all nations within that region are invited to send their military coaches and specialists to participate. When space permits, civilians are often invited to participate.

Official language:

CISM official business is conducted in English and French, the two official languages, to include presentations, publications, and meetings. A movement has started to add Arabic and Spanish, which would increase the official languages from two to four.

Flags and music:

CISM has its own flag, march and anthem. The flag is white with a blue border. The CISM logo is prominently centered on the flag. The anthem was composed by Mrs. Carla Foniutti of Italy and the march by Lt. Commander L.S. Lawton (U.S. Navy). The march is played at all championships when the CISM flag is carried on the field. The anthem is played while the flags of participating nations are raised and lowered and all other ceremonies. It is CISM protocol for all to stand during the playing of the CISM anthem.

CISM headquarters:

The Secretary General is located at the headquarters in Brussels, Belgium. The current president of the Board of Directors is COL Gianni Gola (Italy). The day-to-day activities are conducted by the Secretary General COL Robert Eggermont (Belgium).

CISM leadership:

The member countries have elected their leadership from among the highest-ranking military officers throughout the world. The United States CISM Chief of Delegation is MG James J. Lovelace (U.S. Army).

Technical Committee:

Each CISM sport has an established Technical Committee (TC). The TC is responsible for all technical aspects of the specific sport to include rules of play, competition safety, course (competition) layout, etc. At each competition the TC president and respective committee will ensure fair and proper competition.

Host Country Gift:

The team captain will provide a gift for you to present on behalf of the United States to the host country Chief of Mission. In return he/she may also provide you a small token of appreciation. This exchange is done during the Chief of Mission luncheon.

Memento Exchange:

The team captain will provide you wooden pen cases and pens to be exchanged with Chiefs of Mission from other countries.

CISM PROTOCOL AND CEREMONY

Introduction

Many of the officers selected to be Chief of Mission of the US Armed Forces teams competing in CISM competitions are new to the CISM organization. Consequently, there are many questions about items such as; conditions of their stay in the host country, correct protocol, opening ceremonies, etc. Enclosed are pertinent portions CISM Administrative Regulations, to assist Chiefs of Mission in the efficient execution of their duties.

I. CISM REPRESENTATIVE

ART. 138 In principle, an Executive Committee member is appointed to represent CISM officially at each of the events scheduled on the calendar.

ART. 139 If, at the last moment, the official representative appointed to represent CISM in an event, is unable to attend the event, the highest ranking Chief of Delegation or in his absence, a delegate present of the nations invited will take over the representation. (See Art. 10) It can happen that the official CISM Representative is absent and that no CISM delegate attends the championships. However, CISM must be represented; therefore, when such a situation arises, the Chiefs of Delegation will convene under the chairmanship of the sponsoring country's Chief of Delegation and appoint a "CISM Representative". This officer will fulfill the duties of the CISM representative except the chairmanship of the jury of appeal. This mission will be given to the Chief of Mission or to a CISM delegate of the sponsoring country, who is best qualified to preside over the debates of the jury of appeal and orientated them according to the CISM spirit.

ART. 140 A tribute of the delegations to the organizing nation can be foreseen in front of a national monument. The official representative of the CISM leads the delegations.

II. RESPONSIBLE AUTHORITIES

ART. 131 The following authorities are responsible for the direction of a CISM competition:

- the committee of sponsors,
- the official CISM representative,
- the competition organizing committee,
- the rating committee,
- the Technical jury,
- the jury of appeal.

Their functions are described in detail in the technical regulations governing each competition. However, for the jury of appeal, if three (3) CISM delegates from different countries are absent, it is completed by the CISM delegates present (1 or 2).

III. REGULATIONS GOVERNING COMPETITIONS

ART. 132 Unless special authorization is granted by the General Assembly, all competitions are governed by the Special Regulations established by CISM.

ART. 133 Within the scope of Art. 33 and 34 of the Statutes and because of the large differences in number of military personnel in some armies and also on account of the particular statutes of the Armed Forces in some countries, exceptions may be made by the General Assembly (Luxembourg and Switzerland Armed Forces for example). In each case, an agreement is written. In any case, the athletes must wear a uniform.

ART. 134 No umpire or referee may officiate in a CISM competition unless he is carried on the register of the International Sports Association concerned, except as permitted in the Special Regulation of the sport in question.

ART. 135 The referee or umpire should be neutral whenever possible.

IV. OPENING CEREMONY

ART. 141 Any military ceremony prescribed by the protocol of the host country will be adhered to. The CISM flag is solemnly hoisted near the flags of the participating countries. Short passages of the respective national anthems are played during flag hoisting provided that this short version is in conformity with the sponsoring countries rules. The following order is recommended:

- Flags of the participating countries according to the French Alphabetical order.
- Flag of the host country.
- CISM flag.

The CISM anthem is played at the moment the CISM flag is hoisted. While the teams defile by, the CISM march is being played. Depending on the protocol of the host country, opening of the competition is declared by either a high military or civilian official of the country or by the official CISM representative. The customary opening phrase is:

“I hereby declare open the ____ (3) competition (championship) in (the name of the sport) of the Conseil International du Sport Militaire.”

ART. 142 According to the circumstances, the closing of a competition may either be accompanied by a military ceremony similar to the opening ceremony, or may be coupled with the distribution of awards during the closing dinner.

ART. 143 The CISM gold, silver, and bronze medals for the athletes are sent through the office of the Secretary General to the official CISM representative. The CISM representative then presents them to the Chief of Mission of the host nation or to his representative.

* The flag bearer for the United States must be in military uniform.

ART. 144 The Chiefs of Mission are responsible for the discipline of their teams.

ART. 145 During the contests, all athletes present at the sports ground are considered as equal by the referees and committees and are equal among themselves. None may use his rank to impose his opinion in a sporting matter.

ART. 146 The uniform must be worn in any official event. Civilian clothes may be worn for the excursions and private outings sponsored by the organizing nation.

ART. 147 Civilian members of the delegations must observe the rules of discipline accepted by all the participants.

ART. 148 The full composition of a delegation for a championship is prescribed by the regulations for the sport concerned and is mentioned in the invitations sent out by the organizing country. It may be modified by the General Assembly as an exception.

ART. 149 The delegations must adhere to the arrival and departure dates as well as to the maximum composition of the delegations.

ART. 150 The organizing country is responsible for the safety of the delegates. For all other risks, the rules of the civil and penal code of the country are valid.

ART. 151 The inviting nation is not responsible for accidents which may occur during collective traveling arranged by the organizers.

ART. 152 Police and military security rules of the inviting country must be observed on all occasions.

ART. 153 The organizing country must take all necessary security measures for the protection of the transports and particularly, of military aircraft used by the delegations.

VI. INFORMATION MEETING

ART. 156 Host countries are requested to hold information meetings highlighting CISM and its activities. Such meetings are presided over by the “Official CISM Representative” or by the Chief of Information. They comprise:

- A statement of CISM goals and activities,
- A presentation of “Sport International”, and the CISM Magazine,
- An explanation of the Academy,
- A presentation of documents,
- And possibly the showing of a CISM film.

VII. ORGANIZATION - HOSPITALITY

ART. 157 Each delegation which offers to host and organize a CISM championship assumes the responsibility to check into the stadiums, swimming pools, and sports facilities, in order to determine whether they meet the international established standards.

ART. 158 Any deviation from these must be reported to the Executive Committee and ruled upon by the General Assembly.

ART. 159 All necessary steps must be taken to ensure legal recognition of the established records.

ART. 160 Training grounds and training facilities must be in good order.

ART. 161 The host country ensures the printing of a program indicating:

- Arrival and departure date of delegations,
- Details of the official opening ceremony,
- A detailed plan and schedule of sports events,
- Place and date of CISM Information meeting,
- Place and date of the Academy Session,
- Audiences granted by high officials (if applicable),

- Scheduled visits of points of cultural interest and tourist attractions,
- The program of the closing ceremony,
- Time and date of the official closing dinner,
- Dress prescribed for the different events.

ART. 162 The team schedules should not be crowded. Special arrangements may be made for the Chiefs of Mission.

ART. 163 Upon arrival, the delegations receive the following information material: a guide containing all necessary information for the duration of their stay, local currency, time and place of church services, addresses of the embassies, legations and military attaches, meal schedules, operating hours of the Information desk, available means of transportation and schedule, and so on. Also, an envelope containing the technical program, contest schedules, composition of juries, time and place for training, and so on; and a tourist guide book.

ART. 164 In working out the program for the delegations, CISM's cultural and international aspects should be considered.

ART. 165 The delegations should be housed under the best conditions, whereby the capability of the country and the rank of the guests must be considered. All Chiefs of Mission are usually officers. They should be treated with all the courtesy due their office and given equal treatment regardless of rank. Officials of sports associations as well as observers should receive special attention. With regards to lodging, two (2) categories are to be considered:

1. CISM representatives, heads of delegations, CISM officials, delegates, referees, umpires.
2. Athletes, coaches, trainers, team captains. Officers who are part of a team may be accommodated together with their team, or individually in barracks or hotels. The barracks must provide at least a minimum of comfort and modern sanitary installations.

ART. 166 The food provided must be within reason and substantial. It should meet sports dietary requirements. In as much as possible consideration will be given in the preparation of meals to:

- Religious and racial custom and restrictions.
- Specifications by the team doctors.

ART. 167 A medical service is provided for:

- Milder cases are treated in the dispensary,
- Severer cases are treated in a hospital equipped for complete examinations,
- A massage and general conditioning room for the athletes is desirable.

ART. 168 Upon arrival, the delegations are informed of the various expenditures, which they defray themselves (drink, phone, laundry, pressing, and various other facilities).

ART. 169 In view of the fact that it is one of CISM's major goals to establish contact among the military sportsmen of various nations, the host country should provide for the athletes a room with the dual functions of information office and meeting place. It should contain:

- An information desk (transportation, currency, etc.),

- A postal service,
- A newspaper stand (magazines, photos, etc.),
- A CISM information board (if possible a display or souvenirs of the competition).

ART. 170 The host delegation makes available all necessary transportation for delegation's travel. However, it is not obligated to assume responsibility for private travel. All vehicles at the disposal of the delegations bear the name of the country as well as its flag. The vehicles for the CISM officials bear the CISM flag.

ART. 171 Any delegation that participates in a championship must strictly adhere to the arrival and departure dates. An exception may be made due to an act of God, or where an understanding with the host delegation has been reached and, if necessary, with the Executive Committee.

ART. 172 As a rule, the arrival time is fixed 48 hours prior to the beginning of the contests and the departure time is 24 hours following the end of the contests.

ART. 173 The host countries should facilitate the lodging of the plane crews considering the fact that their expenses are normally borne by the participating delegation. The crew members may have free access to the competitions and may be invited to different ceremonies. Measures should be taken for the security and maintenance's of the planes.

VIII. AWARDS

ART. 174 The official awards for the CISM championships comprise:

1. The title of "CISM Champion"

Each nation, whether member or not, who has won first place in an official CISM competition is entitled to the title of "CISM Champion". The same provision applies to individuals and the official permanent trophies and official medals.

2. Official medals are furnished by the CISM. The model is selected by the General Assembly.

3. Individual contests: 1st Place - Gold Medal
2nd Place - Silver Medal
3rd Place - Bronze Medal

Team contests: To the 1st place goes a team prize with a gold medal for each. To the 2nd place goes a team prize with a silver medal for each. To the 3rd place goes a team prize with a bronze medal for each. The medals are furnished by the CISM Secretariat.

4. The badges are furnished by the General Secretariat upon request and payment by the host country.

(a) The badges of participation are given to the competitors during the "Preparatory Conference" held at each event in accordance with special regulations. They are worn on the left sleeve of the sweat shirt.

(b) The badge of the Champion, individual or team member.

5. The certificates are furnished by the General Secretariat upon request and payment by the host country. They are printed in French and English. Three types provided are:

- (a) Participant's Certificate - reserved for delegation members.
- (b) Winner's Certificate - individual or team members.
- (c) Certificate for an athlete who has broken a CISM record.

The latter is forwarded by the General Secretariat as soon as the record has been confirmed.

ART. 175 Awards offered by the host country: If regulations provide for a competition permanent trophy or a victory cup, the teams nevertheless receive the prizes outlined in the above paragraph. Nations holding a cup for a year must maintain it, have the results of the year engraved on it, and return it in good condition to the host nation prior to the next competition. In addition to the awards provided for in the preceding paragraph, the host nation may offer prizes and remembrances of its own choice.

ART. 176 Presentation of prizes and awards:

- (a) The host selects the persons who will present the prizes and awards.
- (b) However, with consent of the host, the CISM representative may appoint a CISM official to present in the name of CISM, the prize donated by a nation (for example, the Norwegian cup for skiing must normally be presented by the Chief of Norwegian delegation).

ADDITIONAL INFORMATION

Contingency check:

The team captain is provided a \$500.00 contingency check to be used only in emergencies. Such cases might include bottled water, transportation to competition site if stranded at the airport, replacement of lost airline ticket, etc. Unauthorized expenses include: team dinners/or drinks, buying personal athletic equipment, pay for sight seeing expeditions, purchasing additional mementos for the team.

Thank you gift:

As the U.S. Chief of Mission, it is customary to present a thank you gift to the Chief of Mission of the host country. This presentation will take place at the Chief of Mission luncheon. Your team captain will give you the necessary thank you gift to present.

Expenses:

Each athlete on an Armed Forces team participating in a CISM Championship receives \$3.50 per day for incidental expenses. The host country provides lodging, food, and transportation. As the Chief of Mission you are to ensure the U.S. delegation does not move out of lodging provided by the host country, instead you must work problems with the host nation's organizing committee and official representative from CISM. In almost all situations, the organizing committee can solve any problems.

Duties checklist:

The enclosed checklist is a tool the team captain uses to ensure all important duties are completed. A copy is furnished for your information. All items may not be applicable to your delegation, but it is important for you to become familiar with all the planning and tasks associated with managing the delegation.

Delegation security:

The host country is responsible for the safety of all delegations in attendance. In the past, no serious problems have occurred. All athletes traveling to a CISM event should receive a level 1 anti-terrorism briefing, which is offered through their base security office. There is an enclosed handout with pertinent security information.

After action reports:

It is customary for a Chief of Mission to compose an after action NLT 45 days after a CISM Championship and send it to the Armed Forces Sports Secretariat. The report should outline your experience, any problems encountered, and a synopsis of the championship. This is forwarded to the Armed Forces Sports Working Group, Armed Forces Sports Council, and the U.S. Chief of Delegation.